

2019 AWCA Carolyn Korthals Altes Scholarship Application Package

I. Overview

Named after a 1927 founding member of the American Women's Club of Amsterdam, the Carolyn Korthals Altes Scholarship assists an AWCA member, or the child or grandchild of an AWCA member, in pursuing an undergraduate or graduate degree at an accredited or otherwise recognized post-secondary institution in any country. Awards are based on the candidates' accomplishments, service, character and their potential to contribute to society. Readers will be reviewing the application materials in consideration of these criteria.

2019 Scholarships:

Two (2) scholarships, each in the amount of 1500€, shall be available for award in 2019. The two scholarships are:

1. **Prospective Post-Secondary Student Scholarship:** One scholarship of 1500€ is available for applicants who will be enrolling in a post-secondary program of study for the first time (e.g., current high school seniors, gap year students, and the equivalent).
2. **Experienced Post-Secondary Students and Non-Traditional Students Scholarship:** One scholarship of 1500€ is available for applicants who already have some post-secondary education (e.g., current undergraduate and graduate students) and non-traditional students (adults with significant life experience who will be enrolling in a post-secondary program of study).

No scholarship shall be awarded in a club year lacking a qualified applicant.

Application Deadline: Thursday, April 18, 2019

Questions? contact the AWCA Scholarship Chair at scholarship@awca.nl

II. Eligibility

Applicants for the Scholarship shall, *at the time of application and until the end of the club year in which the application was made*:

1. be an Associate or Full AWCA member in good standing; OR
2. be the child or grandchild (living anywhere in the world and not yet 24 years old), of an Associate or Full AWCA member in good standing;¹ and
3. not be a prior recipient of the Scholarship; and
4. For Prospective Post-Secondary Students Scholarship: have a minimum “B” average letter grade (or equivalent)
5. For Experienced Post-Secondary Students and Non-Traditional Students Scholarship: have a minimum “B” average letter grade (see below, under “Transcript”), or otherwise show demonstrable above average performance in accordance with the student’s school which may rate a student’s performance or achievements through alternatives to traditional grade scales.

Also, applicants for the Scholarship shall, *within 6 months of the award date (i.e., by December 2019)*:

6. be enrolled in undergraduate or graduate program of study at an accredited or otherwise recognized post-secondary institution in any country. Evidence of enrollment will have to be provided within 6 months of the award date in order to receive the scholarship.

III. Application Materials

Note: To ensure a fair review, applications are always reviewed “blind;” all mentions of your name, the AWCA member to whom you are related, and any other identifying information will be removed from your application materials prior to review by the Scholarship Committee. To assist us:

- please DO NOT include your name, the name of the member to whom you are related, your address or the name of your school in the body of your essay or CV.
- please submit your essay and CV as a Word or other similar file (no PDFs).

Your application comprises the following four items:

1. Application Cover Sheet (download from <http://awca.nl/what-we-do/>, under “Scholarship”)
2. Essay
 - a. Help us get to know “who you are” and what you want to do. Compose an essay describing your educational and career aspirations/long-term goals. Your life experience, strengths and

¹ A member in good standing is one whose dues have been paid for the club year in which the application is made and is not in arrears to the AWCA for the payment of dues or fees in any club year. Associate and Full AWCA membership cannot be maintained outside of the Netherlands.

self-knowledge should be evident in the essay, with the emphasis on your future goals and what you would like to accomplish. The essay shall be no more than 500 words. Applicants must post the word count of the body of the essay in the upper right-hand corner of the essay.

b. Please note that during the review process, most consideration is placed upon the applicant's essay.

3. Curriculum Vitae (CV)

- a. Include a CV listing all volunteer work, extracurricular activities, employment, leadership positions and awards. Be sure to include the following specific categories:
 - i. Volunteer and community service activities. Provide the type of activity, time commitment, how long you were engaged in the activity, and your role. Be explicit about your leadership or other roles.
 - ii. Other extra-curricular activities, such as clubs, music, sports, etc. in which you have spent any considerable amount of time and effort. Be explicit about your leadership or other roles.
 - iii. Work experience, if any. Please clarify if you have worked or are working as a student (or as a mother) and how much time that entails. "Work" includes both paid work and unpaid internships.
 - iv. Awards that you have received, if any.
 - v. Indicate your native language.
- b. The CV should not exceed two pages.

4. Transcript

- a. The applicant's current transcript, including your most recent semester/year, should be submitted.
 - i. If the institution does not use a letter or 4.0 grading scale, then the applicant must provide a converted average or a conversion chart.
 - ii. Applicants attending Dutch institutions will be bound to equivalencies provided by nuffic.nl.
- b. The minimum letter grade average to be eligible is a "B" or equivalent thereof.

IV. Submission Requirements

1. Items 1 to 4 must be submitted to the Scholarship Committee at scholarship@awca.nl prior to the deadline.
2. Please review your essay and CV to ensure that they meet the requirements listed above in Part III:

- a. please DO NOT include your name, the name of the member to whom you are related, what your relation is to the AWCA, your address, or the name of your school in the body of your essay or CV.
- b. please submit your essay and CV as a Word or other similar file (no PDFs).

V. Deadline and Award Schedule

April 28, 2019: Deadline for submission of all application materials, via email, to the Scholarship Committee

May 17, 2019: The Scholarship Committee shall notify all applicants via telephone or email of his/her recipient status.

June 3, 2019 General Meeting: The President shall present the Scholarship to the recipients, or to his/her designee. Should the June General Meeting be a paid function, the Scholarship recipients or his/her designees shall receive complimentary admission.

VI. Payment of Monies

After the June General Meeting, and once evidence of the scholarship recipients' enrollment in an eligible institution, as defined in Section II(5), has been submitted, the AWCA Treasurer shall pay the Scholarship monies to the recipients or to their educational institution.

Application Submission Checklist

- ✓ 1. Application Cover Sheet
- ✓ 2. Essay
- ✓ 3. CV
- ✓ 4. Transcript